

October 16, 2007

Windermere Elementary SAC Meeting Minutes

Leslie Hartog opened the meeting at 3:55 PM.

Minutes from last meeting

Harriet Vahle made motion to accept minutes from last meeting with Mayor Bruhn's corrections. Jane Rinker seconded. All were in favor.

Mayor Gary Bruhn follow up to August 28th meeting minutes

Roundabout – Meetings have begun concerning acquiring additional land needed near Camp Down.

Additional crosswalks – 2 additional crosswalks have been added along Main Street.

Park Ave. Speed Limit - Mayor Bruhn informed us that with the recent annexation of property further west on Park Ave. plans are in place to extend the 30 MPH speed limit zone and move the sign further down Park Ave. This change will occur in the next 30 – 90 days.

Recognition Fund

Funds coming to the school in the amount of \$110,703 are already in the school budget. SAC and staff must agree and approve spending. Options A & B developed by the SAC subcommittee (below) were presented to the staff. Staff voted for Option B. All votes must be final by November 1 or all funds go to teacher bonuses NOT all staff.

Option A:

- \$10,000 tutoring (to cover math and Level 2 & 3 readers who don't currently qualify)
- \$10,000 staff development and ongoing training with Write Track and other software
- Remainder to staff bonuses or classroom materials

Option B:

- \$10,000 tutoring (same as A)
- \$10,000 staff development (same as A)
- \$5,000 classroom support equipment (poster maker, new Ellison equipment, digitals cameras, etc.)
- Remainder to staff bonuses or classroom materials

Notes:

- Classroom materials are not taxable / bonuses are taxable
- Equipment selection would be done by committee

Option C raised by Harriet Vahle (based on recommendation to save money for future technology upgrades):

- \$10,000 tutoring (same as A)
- \$10,000 staff development (same as A)
- \$5,000 Technology Fund
- Remainder to staff bonuses or classroom materials

Discussion of Technology Fund: Dr. Chisena explained that a Technology Fund would be earmarked for that purpose in the budget and could not be used for any other purpose. With expansion/remodel we are up to date with technology needs, but in 5 years or so the need may arise. With fewer students money will be limited; district does put some money in budget for this purpose but potentially not what would be needed. This money would not be spent on children who "earned it" but rather saved for future students.

Tutoring Discussion: Parents would like to see money stay for tutoring. This will help us maintain better test scores and maintain “A” status. Dr. Chisena explained that district money is provided for the lowest level readers, but levels 2 & 3 are not provided for. Students completed DIBLS testing and did well few children are at risk at this time.

Staff Development Discussion: Some money is provided for staff development. This money does not include Write Track or substitute teachers when training is during school hours.

Classroom support equipment discussion: Dr. Chisena is working on making the purchases of equipment from other funds so this may not be necessary.

Harriet Vahle moves to include Option C in SAC vote Debi Lake seconded. Vote results are as follows:

Option A – 0

Option B – 8

Option C - 9

Staff meeting scheduled for October 17, 2007, option C will be brought up for vote.

Mayor Update – Gary Bruhn

Sidewalk projects -- Many sidewalks are complete.

Crossing signals -- Crossing signals are installed at Wonder Lane, 9th and 10th, 6th Ave., and by post office. They are solar powered. You can push a button to alert that there is someone in crosswalk.

Additional crosswalks – Council approved 2 additional crosswalks at 1st and 2nd.

Crossing guards – We desperately need crossing guards. If you know anyone who can help, please encourage them to inquire. “Job sharing” is acceptable, with one person only taking afternoon or morning or only one or two days/week.

Roundabout – Meetings have begun concerning acquiring additional land needed near Camp Down for Park & Main intersection.

Park Ave. Speed Limit - Park Ave. speed limit zone change has been made.

Main Street Speed Limit – Speed limit was higher between Park and Maguire because previous chief did not feel lower speed was necessary. Current chief agrees with lower speed and working on making change. Orange County approval is needed.

Lake Butler Blvd & Main St - Crosswalk sign in road was moved because of liability reasons

Request was made to add crosswalk with flashing lights on Park Ave west of current crossing guard crosswalk. Mayor Bruhn recommends talking to Bob Sprick of Streets & Roads Department. Each crosswalk has a cost of \$10,000.

Principal Update – Connie Chisena

All classroom computers are installed. Some TVs and projector in cafeteria are not yet installed.

DIBLS testing is completed and the children did well.

Mrs. Sharon Chandler has replaced Wanda Fisher and is working on organizing the tutoring program.

SAC Survey – Melissa Chilton

Purpose of survey is to help the school make decisions. Leslie Hartog proposes a subcommittee to update and add to survey. Survey should be kept short and consistent with past surveys to follow up on progress.

Discussion included being more specific with forms of communication and including questions about technology. Dr Chisena would find it interesting to know what teachers are doing (i.e. web pages, newsletters, email) and how that compares to what parents want. Survey should not include community service or facility questions right now because too much is still incomplete at this time. Questions about specials are not recommended because a significant change in the number of students is not expected and money is not available. If any change occurs Art will be added. If anyone has any additional information or suggestions for the survey, please email Leslie Hartog or Melissa Chilton.

A discussion also included whether or not the survey should be done on paper or electronically over the web site or email. A follow up with Bridgette Matthews is recommended to determine the percent of school families that receive the online news letter. A standard survey is available online through Orange County. It is the first year available and is still being “tweaked”. Leslie Hartog does not recommend this and suggests using our own to be more specific to our needs and interests.

Survey sub committee will include: Leslie Hartog, Lisa Morrison, Paula Thompson, and Carolyn Hauser

Other Issues – Leslie Hartog

Information is available at www.ocps.net about what SAC is. It includes information about SAC bylaws and how we operate. Some responsibilities include assisting principal with school improvement plan and assisting with preparation of school budget.

PTA Update – Harriet Vahle

PTA has completed several activities with great success: Donuts for Dads, 1st General Meeting, Book Fair, Fundraiser and Spirit Week. T-shirt sales are going very well and Ian and Elise bench is in the courtyard. Upcoming events include Great Pumpkin Read In, Food Drive (starts November 4), and look for snowflakes in lobby. Holiday Shop will be new this year and currently raising money for Nurse Sue (\$8,000 of \$18,000 needed already collected).

Construction Update – Harriet Vahle

Progress is still being made to finish up, although slow. AC is coming to new teacher lounge. School marquee on Main Street cannot be moved (will fall apart). McCree was asked to give us a new marquee but it is not likely they will.

Other Open Items - Leslie Hartog

We are still working on finding members of other schools' SAC to join our meetings. OCPS has a new vision and a meeting is scheduled for October 30th.

Meeting adjourned at 5:15 PM